

Memorandum of Agreement

This memorandum of agreement outlines the fee structure for the College in the High School (CIHS) program at the University of Minnesota Crookston (UMC).

Your signature below is an acknowledgement that your school district wishes to participate in our CIHS program and that you agree to abide by the stated fee structure.

CIHS Fee Structure

An invoice will be sent to the superintendent in October/November of the school year for CIHS classes offered during Fall semester and in March for CIHS classes offered during Spring & Yearlong. Schools will be charged the UMC current tuition rate, \$300 for each course offered, and \$75 for each student registration. The tuition amount will then be subtracted from the invoice leaving a net amount due UMC of the \$300 per course, \$75 per student registration and if applicable, a \$50 per late student registration petition or student withdrawal petition.

High School: _____ Independent School District _____

Superintendent (*Print Name*) _____

Superintendent Signature _____ Date _____

Sign and return the dated agreement to:

University of Minnesota Crookston
Liberal Arts and Education Department
College in the High School
Selvig Hall 210
2900 University Avenue
Crookston, MN 5671

or E-mail:

umccihhs@crk.umn.edu

10th grade student initial admission criteria:

- Achieved a sophomore status in the high school
- Cumulative HS GPA of 3.75 or higher and in the top 10% of a national or state-wide standardized test (e.g. MCA, NWEA, Explore, ACT) to initially enroll
- Complete the CIHS Petition Form and include required documentation** (no fee involved)

10th grade student's 2nd semester admission criteria:

- Cumulative HS GPA of 3.75 or higher
- Complete the CIHS Petition Form and include required documentation** (no fee involved)

11th & 12th grade student admission criteria:

- Achieved junior status in the high school
- Cumulative HS GPA of 3.0 or higher to initially enroll

General Requirements:

- Maintain a minimum UMC GPA of 2.0 each term to continue enrollment with CIHS. Each term with a UMC GPA below 2.0 will be followed by a suspension of one term.
- A Minnesota resident
- 10% of the course size can consist of 10th grade students; courses made available to 10th graders, along with any prerequisite criteria, are established and approved by the UMC academic department offering the course. Contact CIHS for courses.
- UMC does not admit 9th grade students into our CIHS program.

The University of Minnesota Crookston is accredited by the National Alliance of Concurrent Enrollment Partnership (NACEP)