

COURSE REQUESTS: [www.crk.umn.edu/units/college-high-school/course-requests](http://www.crk.umn.edu/units/college-high-school/course-requests)

FINAL GRADES & CLASS ROSTER: [www.myu.umn.edu](http://www.myu.umn.edu)

# UMC CIHS Dates and Deadlines

2022 – 2023 SCHOOL YEAR – UMC CIHS	2022 FALL	2023 SPRING	YEARLONG
<p><b>NEW SCHOOL SIGN-UP</b></p> <p>New schools wishing to take part in the CIHS program at UMC must complete the Prospective High School Application form and have their contract signed and all supporting materials submitted to UMC by this date.</p>	Monday, March 7, 2022	Monday, October 3, 2022	Monday, March 7, 2022
<p><b>INSTRUCTOR QUALIFICATION SUBMISSION</b></p> <p>All instructors wishing to teach in the CIHS program at UMC must submit their qualifications for approval to UMC by this date.</p>	Monday, March 7, 2022	Monday, October 3, 2022	Monday, March 7, 2022
<p><b>REQUEST NEW COURSE</b></p> <p>Instructors wishing to teach courses not yet approved by UMC CIHS must complete the Prospective Course/Instructor Application form.</p>	Monday, March 7, 2022	Monday, October 3, 2022	Monday, March 7, 2022
<p><b>COURSE REQUEST FOR SEMESTER SCHEDULE</b></p> <p>Instructors' request for courses that are already approved by UMC, also must submit course syllabus, using the online Instructor Course Request link.</p>	Friday, April 1, 2022	Monday, October 17, 2022	Friday, April 1, 2022
<p><b>REGISTRATION - START &amp; END DATE</b></p> <p>All CIHS Student Registrations must be submitted to UMC by this date. New students wishing to enroll in the CIHS program must obtain permission for admission and registration from their high school. CIHS Registration Link: <a href="https://asp-prod1.crk.umn.edu/cihs-registration/app/default.aspx">https://asp-prod1.crk.umn.edu/cihs-registration/app/default.aspx</a></p>	Wednesday, April 13 - May 4, 2022	Monday, October 31 – November 21, 2022	Wednesday, April 13 - May 4, 2022
<p><b>LAST DAY TO ADD WITHOUT PETITION</b></p> <p>To add student to a course after the online window closes, use this form: CIHS Registration Add/Drop Form</p>	Monday, September 26, 2022	Monday, January 30, 2023	Wednesday, November 9, 2022
<p><b>LAST DAY TO DROP WITHOUT "W" GRADE</b></p> <p>Complete the CIHS Registration Form, and submit to the CHIS Coordinator via email.</p>	Monday, September 26, 2022	Monday, January 30, 2023	Wednesday, November 9, 2022
<p><b>LAST DAY TO DROP WITHOUT PETITION (WITH "W" GRADE)</b></p> <p>Complete the CIHS Registration Form, and submit to the CHIS Coordinator via email.</p>	Wednesday, November 9, 2022	Wednesday, March 29, 2023	Friday, January 20, 2023
<p><b>FINAL GRADE SUBMISSION</b></p> <p>To find help with grading, go to this link: <a href="#">Grading Resources</a></p>	Wednesday, January 25, 2023	Thursday, June 8, 2023	Thursday, June 8, 2023

Please attach this to your plan book as a reference.