Chancellor’s Administrative Cabinet Minutes
Wednesday, January 20, 8:30 a.m., Selvig 308

Present: Les Johnson, Barbara Keinath, Tricia Sanders (arrived at 9:45), Andrew Svec, and Fred Wood
Absent: Peter Phaiah

A. Approval of Past Minutes - Minutes from the January 4 and 11 meetings were reviewed and approved.

B. Tuition Reimbursement Program for Faculty and Staff – The group reviewed the 7 applications that had been submitted. Tricia will provide a financial review at the next meeting.

C. Admissions –
   1. Richard Pfutzenreuter, U of M chief financial officer, has designated $250,000 recurring to the Crookston campus for recruitment and retention purposes. This resulted from a call for funding requests from all system campuses.
   2. Chancellor Wood has assembled a recruitment advisory committee for the search for the new director of admissions.
   3. A search firm, Spellman Johnson, has been selected to assist with the search for the director of admissions. Kendra Dane of the firm will be on campus next week doing preliminary work with Cabinet and the recruitment advisory committee.
   4. Bill Cleveland and Andrew Svec are reviewing a proposal by an outside vendor to develop an interactive/video tour of the campus.

D. Crookston Campus-Community Connection (C4) – Andrew provided an update on the group. C4 has identified four priority areas and will work on advancing these areas:
   1. Develop a working subgroup that would focus on internships and connecting UMC students with internship opportunities in the Crookston area and with local businesses
   2. Develop a working subgroup that would focus on expanding opportunities for entertainment (such as UMC nights, etc.) for UMC students in the local community
   3. Develop a working subgroup that would focus on connecting UMC students, faculty, and staff members with local community businesses and promoting their services to campus customers (including possible discounts)
   4. Discuss with Chancellor Wood the possibility of some kind of UMC presence in downtown Crookston

E. Cabinet members will begin a “shared read” of “Breakpoint – the Changing Marketplace for Higher Education” by Jon McGee. Discussion of chapters 1 and 2 will take place at the next meeting.

F. The meeting ended at 10:10 a.m.

Respectfully submitted by Andrew Svec