Chancellor’s Administrative Cabinet Minutes  
Monday, December 14, 2015, 8:15 to 8:45 a.m., Selvig 308

Present: Les Johnson, Barbara Keinath, Peter Phaiah, Tricia Sanders, Andrew Svec, and Fred Wood.

A. Prior to the official start of the meeting, Jarvis Richardson, the new general manager of UMC Dining Services, was introduced to members of the Cabinet.

B. Approval of Past Minutes - Minutes from the November 30 meeting were reviewed and approved.

C. Tuition Reimbursement – The director of finance (Tricia Sanders) will deal with requests for payment for this program that have been made in December. Payment is made after the end of each academic term.

D. Admissions – The Cabinet unanimously approved the plan for restructuring of the UMC Office of Admissions and the Center for Adult Learning (CAL) into one unit. The plan was developed and refined by Bill Cleveland, interim director, Admissions. It has been discussed with staff members in Admissions and CAL and will be presented to Faculty Assembly at an upcoming meeting. A campus-wide email with details will be sent at the beginning of spring semester 2016.

E. Recruitment and Retention Funding Request – Richard Pfutzenreuter, U of M chief financial officer, has asked for the request that was submitted in November to be further broken into line items and prioritized.

F. Civil Service Evaluation Process – A training session for supervisors and an info session for Civil Service employees will be offered.

G. Equity, Diversity, and Inclusion – Lisa Samuelson, director, Student Activities, and Lorna Hollowell, director, Diversity Programs, joined the Cabinet as guests to help discuss the approach to take regarding campus and community discussions about the murals in Kiehle Auditorium and how they may be used to educate about diversity and inclusion. Follow up planning discussions are expected with a general goal to have wider discussions next semester.

H. The meeting ended at 9:45 a.m.

Respectfully submitted by Andrew Svec