Executive Committee Meeting Notes
November 19, 2015

Present: Fred Wood, Barbara Keinath, Peter Phaiah, Stephanie Helgeson, Kevin Thompson, Brandy Chaffee, Andrew Svec, Harouna Maiga, Tricia Sanders, Joseph Shostell, Kim Gillette, Deb Zak, Jeff Sperling, Les Johnson, Dave Danforth, Soo-Yin Lim-Thompson, Sue Erickson, Chris Winjum

Guest(s): Amber Bailey

In these minutes: Website Update & Preview, Data Center Maintenance Update, Member Updates

Website Update – Amber Bailey, Andrew Svec
Amber and Andrew explained some of the background of the past 16 month website update process. They also explained the new site was created from a student viewpoint, and will be much friendlier for phones and other mobile devices and be integrated with PeopleSoft data. The plan is to conduct a “soft launch” on Friday, December 4, at 1 p.m. At that point faculty and staff will have access to the production site. All faculty and staff are encouraged to go through their unit’s pages and help identify areas that need additional refinement. Any issues should be directed to the attention of Amber Bailey. They would appreciate faculty and staff members taking time to review the production site over the subsequent week of December 7-11. The public launch will take place sometime after that week, most likely in Mid-December. They asked for patience during this transition period.

Data Center Maintenance – Jeff Sperling
Jeff explained that a planned Data Center maintenance upgrade will take place January 9-10, the weekend before classes start on January 11. Because of this, Moodle (and other select technology programs/services) will be unavailable from Saturday, January 9 at 6:00 a.m. to Sunday, January 10 at noon. Jeff is trying to get the word out to Faculty about this and encouraging them to plan accordingly (in advance) regarding Moodle work. Talk with Jeff, or Debi Race or Steve Hannah for any questions about this.

Member Updates

Barbara Keinath – Academic Affairs
- The HLC visit went very well. Thanks for everyone who participated, and please pass this thanks along to staff in your areas.

Andrew Svec – Public Relations and Marketing
- Held a “College Town” forum on Tuesday and 60 people attended (20 community members and 40 UMC students/employees). Some of the conversation had was around the topics of “Student discounts at local stores”, “Student entertainment/hang out areas” in the evening hours (after 10 pm) and lack of them if you aren’t 21 or older.
Peter Phaiah – Student Affairs
- We will have some students on campus over the holidays. We try to provide some opportunities for them (special meals, trips to Grand Forks, etc.). If you know some of these students, consider hosting some for a meal, etc.

Kim Gillette – International Programs
- International Education week finishing up this week, come to Korean Drum Performance tonight.

Harouna Maiga – Agriculture and Natural Resources
- John Loegering received the John McDonough National Wildlife Award!

Stephanie Helgeson – Athletics
- Drew Selvestra named to the Academic All-District Football Team for Region 3.
- Courtney Armborst and Delaney McIntyre have been selected to the NSIC Third Team.
- Equestrian is home this weekend, stop by and support them.

Respectfully submitted by Chris Winjum