Present: Fred Wood, Barbara Keinath, Peter Phaiah, Andrew Svec, Tricia Sanders and Les Johnson.

I. Old Business
   • Les moved to approve the August 24th meeting minutes. Peter seconded the motion. Motion passed.

II. Current Business
   • Les and Tricia reviewed the process used to implement merit salary increases for University Civil Service staff. The process included information sessions on the Crookston campus for employees and training sessions for supervisors. Cabinet members have received input regarding the process used this past year. Les will continue to gather input for possible suggested enhancements in next year’s process. More discussion will occur at future meetings.
   • The group considered recommendations regarding the campus student transcript evaluation process. The main questions was, should the function move from the Admissions Office to the Registrar Office? Evaluating academic requirements of transfer students requires input and guidance from academic departments. After careful consideration, the cabinet approved moving the student transfer evaluation process, including one full-time 12-month position, from the Admissions Office to the Registrar Office.
   • Peter updated the group on the Sodexo Food Service Manager search. Top candidates will be brought to campus for interviews and UMC management will be involved in the final hiring decision.
   • Peter handed out copies of two pamphlets: University of Minnesota Sexual Assault Victim Rights, and Community Resource Guide from the Family Advocacy Center of Northwest Minnesota. The pamphlets are distributed as part of the campus training process and are available to anyone desiring information.
   • Barbara provided an update regarding the Aviation program, including the ongoing faculty search and changes invoked by the Veterans Administration regarding payment for flight instruction and program eligibility. The department head will be meeting with Aviation students to discuss the program and address any questions they might have.
   • Chancellor Wood explained that currently UMC does not belong to any national organizations representing higher education. All public institutions of higher education in the Northern Sun Intercollegiate Conference do belong to the AASCU, and UMC is considering joining. It was suggested UMC join AASCU and reassess the value of membership at the end of one year.
   • A draft version of the University of Minnesota’s Board of Regents Progress Card was reviewed. The University of Minnesota Progress Card is designed to focus oversight
on a limited number of strategically measurable goals that establish an at-glance roadmap for the future and inform/help align operational metrics and strategic plan implementation.

- Chancellor Wood began an open-ended discussion regarding innovative ideas that will support increasing enrollment. Discussion on this topic will continue and include input from others.

II. The next regularly scheduled Chancellor’s Cabinet will be September 8th at 2:00 pm in 308 Selvig Hall. There being no further business before the group, the meeting adjourned at 10:33 am.

Respectfully submitted,

Les Johnson