Present: Barbara Keinath, Peter Phaiah, Tricia Sanders, Andrew Svec, and Fred Wood.

A. Approval of Past Minutes - Minutes from the August 4 meeting were reviewed and approved.

B. Student Complaint Process – Peter presented a first draft of a document that compiles and outlines the processes for dealing with various types of student complaints. This document will be reviewed further and refined with the goal of completion by November 2015.

C. Professional Development Activities for 2015-16 – the group had an initial discussion about professional development activities for faculty and staff for this academic year. A number of brown bag lunches are already being planned. Possible topics were discussed for the fall professional development day in October. More discussion will follow.

D. The Board of Regents will hold a dinner at Eastcliff at UMTC for leadership teams from the various statewide campuses on Sept. 10. Each campus is invited to bring up to 6 members.

E. Delegation of Authority – There is a system-wide effort to look at delegation of authority throughout the U of M system. Discussion centered around which updates are needed at UMC.

F. The Minnesota House Capital Investment Committee will visit UMC on Wednesday August 12. A presentation will be given about system-wide capital planning and some UMC needs will be highlighted. Plans are to tour two spaces on campus that could be converted to undergraduate research space.

G. Diversity and Campus Climate – There was a follow up discussion about the summer executive retreat on diversity and inclusion. What are next steps? How can the campus community best be actively involved in the discussion? A first step is the planned session on diversity and inclusion during opening week on August 18 for faculty and staff. More discussion and planning will follow.

H. The meeting ended at 10:00 a.m.

Respectfully submitted by Andrew Svec