Chancellor’s Cabinet Agenda
Monday, May 18, 2015
8:30 am – 10:30 am in Selvig 308

Present: Fred Wood, Barbara Keinath, Peter Phaiah, Andrew Svec, Tricia Sanders and Les Johnson. Jeff Sperling & Chris Winjum also joined the group.

A. Approval of Past Minutes- Peter made a motion to approve the May 11, 2015 Cabinet minutes and it was seconded by Barbara. The motion passed.

B. Laptop Gifting Program – Jeff Sperling provided information and genesis of the laptop gifting initiative. The intent of the program was to help increase student satisfaction, encourage students to be more careful with their laptop, reduce complaints, and help develop early patterns of philanthropy, as well as increase recruitment and retention. Lots of thoughtful planning and discussions from various committees (e.g. TAC), user groups and vendors went into many versions leading up to the current model (v7.1). This discuss will continue.

C. Executive Committee and Strategic Planning meetings during summer months – Chris Winjum asked the group about meeting frequency and time expectations for these two committees. The group agreed one EC meeting a month at 8:30 p.m., but avoid Mondays and Fridays. A Strategic Planning meeting can be scheduled one time before and after the retreat.

D. Employee Engagement (E2) Recap – Les provided a summary of both the faculty E2 session and the staff E2 session. The topic points and questions were reviewed. Follow-up actions will include training that will be integrated professional development days and other sessions implemented throughout the year.

E. Internships & Crookston Campus Community Council (C4)– Andrew reviewed the council’s initial discussion on ways to improve town/gown Relations. The C4 group discussed wanted to explore ways to encouraging more local internship in Crookston. Gary Willhite will be invited to one of the Department Head meetings this summer.