Present:  Chancellor Wood, Barbara Keinath, Stephanie Helgeson, Les Johnson, Sue Erickson, Kim Gillette, Peter Phaiah, Joseph Shostell, Ron Del Vecchio, Carola Thorson, Dan Svedarsky, Soo-Yin Lim-Thompson, Jeff Sperling, Deb Zak, Andrew Svec, Dave Danforth, Michelle Christopherson, Tricia Sanders, Corby Kemmer

Guest(s):

In these minutes: International Travel Policy, Survey Assessments, Graduate/Employment Survey, September 22 Wellness Center Groundbreaking, Chancellor’s Update, Member Updates

International Travel Policy – Kim Gillette
Updated the committee on travel requirements, insurance needs and how to request it, etc. Discussion area of concern is change in policy not allowing students to drive while on international field trips. This includes Canada. This may cause some issues with UMC student field trips. Before arranging international travel, speak with Kim to make sure you are in compliance with all University Policies.

Survey Assessment – Sue Erickson
Asked the group what information would be helpful to have on current students? She has some ability to add questions on the Student Satisfaction Survey. Let Sue Erickson know if there is some key information that we are not collecting. Committee also discussed ways to increase student participation in surveys. Examples discussed were to incorporate into a class somehow, or hold a Survey Day on the Development Day.

Graduate/Employment Survey – Sue Erickson
Asked the group what would be the best time to survey graduates? Immediately upon graduating, 6 months out, 1 year, etc. Some discussion about graduate survey and best practices followed.

September 22 Wellness Center Groundbreaking Schedule–Chancellor Wood, Chris Winjum
Chancellor Wood and Chris shared the schedule of the day with the committee and encouraged attendance at the “open” events.

Member Updates

Dan Svedarsky – Center for Sustainability

- Campus Garden is going well and producing food that is being used in the dining hall.

Admissions Update – Carola Thorson and Michelle Christopherson

- Unofficial numbers - 943 full time on campus, 936 full time online
- New International recruiter Don Buegel hired and will start soon
University Relations – Andrew Svec

- US News #1 Public Regional College ranking for 2015.

International Programs – Kim Gillette

- Brazilian Independence dinner in Brown on Sunday, Sept. 7th. Everyone is welcome to attend.
- International student day at the Football game on Sept. 6th

Posted Member Updates

None

Respectfully submitted by Chris Winjum