Minutes of the Chancellor’s Cabinet Meeting of Monday, April 14, 2014

Present: Les Johnson, Barbara Keinath, Peter Phaiah, Tricia Sanders, Andrew Svec, Fred Wood

Meeting began at 8:30 a.m.

I. Minutes from the April 7, 2014, meetings were reviewed and approved.

II. CAL Request for Additional Online Student Personnel Coordinator – The Center for Adult Learning has submitted a request for an additional staff member to assist with efforts relating to recruitment and support of online students. While numbers of online admits for fall 2014 are behind last year, the overall plan calls for an increase in enrolled online students. There is a need to keep pre-evals of prior course credit for prospective students timely. The two recently approved online advisor positions will lend a hand in this, but there is still a need to help with generating prospects. Funding of an additional online student personnel coordinator would come from the online fee budget, and Tricia will double check funding availability. This request will move forward pending available budget line and a review of the position description.

III. Tuition Reimbursement Program – Tricia and Les presented a working draft of a proposed expansion of the tuition reimbursement program for UMC faculty and staff. Currently, the Regent’s Scholarship Program waives partial tuition for faculty and staff perusing an advanced degree if the person takes classes at a U of M system campus. The proposal presented by Tricia and Les would provide reimbursement for up to 75% of tuition costs of advance degree programs for eligible UMC employees enrolled in college or university credit-bearing courses taken at regionally accredited institutions of higher education other than the University of Minnesota system. The draft proposal will be brought back for additional review and discussion. Prior to possible implementation, the final draft version of the proposal will need to be approved by central administration.

IV. Proposed Facilities Rate Schedule – Peter brought back for further discussion the proposed rate schedule for campus facilities. Three rate levels are proposed:

1) University units, student groups, and affiliates – no charge for basic facilities use and set up – food and housing extra, 2) Not-for-Profit Organizations – admin fee and reduced rate charges for rooms and set ups – food and housing extra, and 3) Private or For-Profit Organizations – admin fee and regular rate charges for rooms and set ups – food and housing extra. The various pricing schedules are still being developed and refined. The goal is to have these finalized by July 1, 2014.

V. Disabilities Services Restructuring – With Laurie Wilson leaving after this academic year, Peter proposed a consolidation of responsibilities relating to disabilities services. Instead of two positions sharing 50% responsibilities, he proposed those responsibilities be given to a single position. The resulting restructuring is net zero, in that staff positions would not be gained or lost. There will be additional discussion before any final decision is made.

V. The meeting adjourned at 10:30 a.m.

-- Respectfully submitted by Andrew Svec