Minutes of the Chancellor’s Cabinet Meeting of Tuesday, March 11, 2014

Present: Les Johnson, Barbara Keinath, Peter Phaiah, Tricia Sanders, Andrew Svec, Fred Wood

Meeting began at 2 p.m.

I. Minutes from the March 3, 2014, meetings were reviewed and approved.

II. Compact – Fred, Barbara, and Tricia presented the FY15 UMC Compact document to members of the U of M system administration team on Monday, May 10, from 4:30 to 6 p.m. The group they met with consisted of VP & CFO Richard Pfutzenreuter; Senior VP for Academic Affairs & Provost Karen Hanson; Deb Crans, Chief of Staff for the Sr. VP Academic Affairs & Provost; Assoc VP for Budget & Finance Julie Tonneson; Carole Fleck, Director, Debt Management; Jan Sickbert, Assistant VP for Development; and Jon Steadland, Assistant to the President.

Fred reported that many questions were answered and that there seemed to be an overall understanding of the needs of UMC. Tricia met earlier in the day with the folks in the budget and finance office there. We can expect a response in May or June. The document that was presented will be posted to the chancellor’s website soon.

III. Online Advisors – Barbara discussed the need for two additional online advisors. Since there has been strong growth in the number of online students, current advisors are at or above capacity, and the need for additional staff is evident. These new advisors would help work with the increasing number of online advisees and would assist with the pre-evaluation of transcripts for prospective new online students (to meet the goal of providing evaluation within 24-72 hours). Salaries would come out of the online course fee budget. Ideally, one advisor would work with the Business Department and the other would work with the Liberal Arts & Education Department. Barbara and Tricia will meet to discuss budget and salary further.

IV. Student Service Fees and Course Fees – Tricia reported that the Student Service Fees Committee has made its final recommendations for FY15. Their recommendation is for student service fees to be set at $218.75 per student (taking 6 or more credits) per semester for FY15, up only $10 from FY14. There were a few minor adjustments in various areas, but the only significant change is a $10 increase per student toward the Wellness Center fund. The recommendations were reviewed and approved.

Tricia followed up with Course Fees, which were also reviewed and approved. There are three new course fees for FY15 (note: there were no additional course fees in FY13 or FY14):

- $30 – Soil & Fertility Course – for lab chemicals and supplies
- $75 – Raptor Ecology Course – for field trips
- $300 – Elementary Education Student Teaching – for MN Board of Teaching assessment fees

V. Campus Banners for the Mall – Andrew reported new banners will be purchased to replace those currently on display outdoors around the campus. University Relations will work with Facilities & Operation to put them up prior to Commencement in May.

V. The meeting adjourned at 4:50 p.m.

-- Respectfully submitted by Andrew Svec