Minutes of the Chancellor’s Cabinet Meeting of Wednesday, January 29, 2014

Present: Barbara Keinath, Peter Phaiah, Tricia Sanders, Andrew Svec, Fred Wood  Absent: Les Johnson

Meeting began at 8 a.m. (rescheduled from Monday 1/27)

I. Minutes from the January 21 and 23, 2014, meetings were reviewed and approved.

II. Strategic Planning Follow-up – Barbara led discussion about the continuing process of campus strategic planning. The groups that were formed at the January 7 meeting are beginning their work, and the larger campus community will be invited to take part in various strategic planning activities. The groups will report at the Feb. 6 meeting of the Executive Committee. Following that, draft documents will be posted to a website where everyone may access them. A meeting with the larger campus community will also be scheduled soon.

III. Faculty Search Recommendations – Barbara has compiled a list of faculty positions for searches this year, pending availability of funding. Tricia will verify if funding is available to support the four tenure-track positions for which Barbara has requested authorization at this time.

IV. Bad Weather Closures on Weekends – Andrew led the discussion on a process for weekend weather closure and announcements. Monday through Friday, decisions to close campus and excuse classes due to weather are handled by the chancellor or designate working with University Relations to disseminate that information. On weekends, since there are no classes and most campus offices are closed, there may be some question. Three specific areas and processes were discussed:

1. UMC Library – on weekends, library staff will make the decision if the library will be closed (usually if Highway 2 is closed or if staff cannot make it to campus), and the library staff member on duty will notify students via e-mail.
2. UMC Student Center – on weekends, the director of the student center or Student Affairs designate will make the decision if the student center will be closed (usually if Highway 2 is closed or if staff cannot make it to campus) or if an on-campus student/staff worker may be able to make it in to operate the info desk, etc. This will also be conveyed via e-mail.
3. Athletics Events – in the case of a weekend athletics event, the director of athletics will make the decision in consultation with UMC administration and will work with the sports information director to alert the media/public.

V. International Recruitment – Peter provided a document for review and discussion regarding the development of “International Pathways” to enhance the relationships with Korean partner institutions. The program discusses the feasibility of international students completing a small set of online courses from UMC that later may lead them to attend UMC on-campus to work toward a bachelor’s degree.

VI. Legislative Briefing – The U of M’s Legislative Briefing event is set for Wednesday, Feb. 12, from 5-7:30 p.m. at the McNamara Center on UMTC. Fred and Barbara plan to attend, and they will staff one of six info tables for projects the U of M is proposing for the Minnesota State Bonding Bill. UMC’s new student representative to the Board of Regents will also be asked to attend.

VII. Office and Space Needs – A subcommittee consisting of Tricia, Barbara, and Dave Danforth, director, Facilities & Operations, will convene to review various departmental requests for office and other physical space on campus in preparation for construction work this summer. Units will be asked to submit the number and types of space needed to this group, which will make the final recommendations.
VIII. **Student Fees** – Peter and Tricia have begun discussions with CSA members regarding the structuring and transition of fees for the proposed Wellness Center.

IX. The meeting adjourned at 9:35 a.m.

-- Respectfully submitted by Andrew Svec