Minutes of the Chancellor’s Cabinet Meeting of Tuesday, January 21, 2014

Present: Les Johnson, Barbara Keinath, Peter Phaiah, Tricia Sanders, Andrew Svec, Fred Wood

Meeting began at 2 p.m.

I. Minutes from the January 13, 2014, meeting were reviewed and approved.

II. Compact for FY2015 – Instructions for this next year’s compact document were received late last week. These instructions were discussed and general assignments for various sections were made. Investment area opportunities are significantly more limited than in past years and focus on the areas of instructional technology. The goal will be to have the final draft ready to send to the TC central admin by Monday, March 3. The meeting date for UMC with central admin budget people will be Monday, March 10. Tricia, Fred, and Barbara will attend this meeting on the TC campus.

II. AQIP Systems Portfolio – Barbara gave an overview of the status of the AQIP Systems Portfolio report, which is due to the Higher Learning Commission on June 1, 2014. First draft is not quite complete, but it is expected within the next week to two weeks. Portfolio review happens every 4 years. After submission of the Systems Portfolio, the next step will be the Strategy Forum in fall of 2014 in St. Charles, Illinois, after receiving feedback from appraisal team of UMC’s Systems Portfolio report. Federal Compliance Review will take place after that in 2015. Then comes reaffirmation of accreditation in 2015.

III. Admissions Office Structure Design – Peter led further discussion of a potential restructuring of the org chart/reporting lines for the Admissions Office. The major discussion point was the possible creation of an assistant director position and what that would entail. More discussion will take place at the next meeting.

VII. The meeting adjourned at 4:07 p.m.

-- Respectfully submitted by Andrew Svec