### Action Project Details

**Title:** Course Quality Assurance  
**Version:** 1  
**Institution:** University of Minnesota, Crookston  
**Submitted:** 2011-05-09  
**Status:** Active  
**Category:** 1-Helping Students Learn

### Timeline
- Planned project kickoff date: 2011-05-02
- Target completion date: 2012-04-30
- Actual completion date: 

### Project Detail

**Project Goal**  
Describe this Action Project's goal in 100 words or fewer

The goal of this action project is to build on the Rubrics for Peer Review of Teaching already passed by the Faculty Assembly:

1. Each academic department will develop and approve a set of guidelines and processes that adds to the Rubrics for Peer Review of Teaching to ensure quality course delivery for online and on campus courses.
2. The Business Department has developed a set of standards involving quality assurance for online courses that can be used as a reference.
3. A series of metrics will be developed involving course quality including student evaluations.
4. The result of these metrics will be used to make course improvements.

**Reasons For Project**  
Describe briefly your institution’s reasons for taking on this Action Project now -- why the project and its goals are high among your current priorities

The advancement section of the 2006 HLC Comprehensive Evaluation Visit recommended that UMC “put into place processes that will support the level of expected growth and provide the desired level of course quality across programs”. The enrollment growth in online courses makes this an institutional priority at this time. Maintaining comparable quality between online and on campus courses is essential.

**Organizational Areas Affected**  
List the organizational areas -- institutional departments, programs, divisions, or units -- most affected by or involved in this Action Project

All academic departments, Center for Teaching, Learning and Technology, Center for Adult Learning

**Key Organizational Process(es)**  
Name and describe briefly the key organizational process(es) that you expect this Action Project to change or improve

Adoption of course quality assurance procedures by all departments
Project Time Frame Rationale

The rationale for the length of time planned for this Action Project (from kickoff to target completion) is the year period of time needed to develop and adopt these processes along with developing metrics.

Project Success Monitoring

Describe how you plan to monitor how successfully your efforts on this Action Project are progressing. The action project team will report to the AQIP Steering Committee on progress with the goals of:

1. Fall 2011: development of procedures for each department
2. Fall 2011: determination of appropriate metrics
3. Winter 2011: approval of procedures by department

Project Outcome Measures

Describe the overall "outcome" measures or indicators that will tell you whether this Action Project has been a success or failure in achieving its goals. Measures of success will include:

1. Number of departments adopting a quality assurance process for all courses
2. Student evaluations and other metrics measuring quality of courses